

SYMPHONY COMMUNICATION PUBLIC COMPANY LIMITED

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- Unofficial Translation -

No. CS2567/005

April 19, 2024

Subject The re-appointment of the member of the Audit Committee for another term

To The President The Stock Exchange of Thailand

Enclosure Form to Report on Names of Members and Scope of Work of the Audit Committee (F24-1)

The Board of Directors Meeting of Symphony Communication Public Company Limited ('**the Company**") No. 2/2024 held on April 19, 2024 resolved to approve the re-appointment of Mr. Woodtipong Moleechad, Member of the Audit Committee whose tenure ended, as the member of the Audit Committee for another term of three years with the effective date from April 19, 2024.

In this regard, the Company enclosed the Form to Report on Names of Members and Scope of Work of the Audit Committee (F24-1).

Yours Sincerely,

- *Signature* -(Mr. Kranphol Asawasuwan) President

Company Secretary Department Tel.: 02-101-1111 ext. 36010

## **Excellent Experience**

## Form to Report on Name of Members and Scope of Works of the Audit Committee

The Board of Directors' Meeting of Symphony Communication Public Company Limited No. 2/2024 held on April 19, 2024 had the Meeting's resolution on the following matters:

$\oslash$	Appointment/Renewal
	🗌 Chairman of the Audit Committee 🗹 Member of the Audit Committee
	As follows:
	(1) Mr. Woodtipong Moleechad
	(2)
	(3)
	(4)
	The appointment/renewal of which shall take an effect as of April 19, 2024
C fallowing data	Determination/Change in the scope of duties and responsibilities of the audit committee with the
following deta	
	The determination/change of which shall take an effect as of
The Au	dit Committee consists of
1. Chair	man of the Audit Committee Mr. Akarat Na Ranong remaining term of office 2 years
2. Mem	ber of the Audit Committee Mr. Woodtipong Moleechad remaining term of office 3 year
3. Mem	ber of the Audit Committee Assoc. Prof. Dr. Sujate Jantarang remaining term of office 1 years
Secretar	ry to the Audit Committee Ms. Atchara Aeampee

Enclosed are - copies of the certificate and biography of the audit committee. The audit committee number 1. have adequate expertise and experience to review creditability of the financial report.

The Audit Committee of the Company has the scope of duties and responsibilities to the Board of Directors on the following matters:

- 1. Review financial reporting process of the Company and its subsidiaries to ensure that it is accurate, adequate and meets accounting and financial reporting standards.
- 2. Review interim financial statements and present them to the Board of Directors for approval before filing with regulators. Review annual financial statements and present them to the Board of Directors for endorsement before presenting to shareholders' meeting for approval.
- 3. Review to ensure that business operations of the Company have complied with the law of Public Limited Companies, the law of Securities and Exchange, the notifications of the Market Capital Supervisory Board, the SET's requirements and any laws related to the Company's business.
- 4. Review effectiveness and appropriateness internal control system and internal audit function.
- 5. Consider the independence of the internal audit unit. Approve the appointment, transfer, and dismissal, as well as work with the President or the person holding the highest position of the management to evaluate performance of the head of internal audit unit or any other unit responsible for internal audit.
- Consider and approve annual internal audit plan and all major changes to the plan. Review internal audit reports; as well as consider and monitor major findings by internal auditors.
- Consider, select, and propose appointment or dismissal of independent persons to act as the Company's external auditor. Consider their retention and recommend to the Board of Directors before tabling to the shareholder's meeting for approval.
- 8. Liaise and review with the external auditor regarding audit objectives, audit scope, audit procedures, difficulties encountered during the audit, and any significant issues or recommendations the external auditor may have; as well as attend non-management meeting with the external auditor at least once a year.
- 9. Consider and review connected transactions or transactions that may lead to conflicts of interest of the Company and its subsidiaries to ensure that they have complied with law, the Notification of the Capital Market Supervisory Board, and the SET's regulations, and are reasonable and for the best interest of the Company; and review to ensure that information disclosure of those transactions is accurately, completely, and in accordance with laws and the SET's regulations.
- 10. Review to ensure that the Company has good corporate governance, and appropriate and risk management process.
- Regularly consider, review, and assess the adequacy of the Audit Committee Charter, at least every three years. Revise or change to make it suit for circumstances; and recommend proposed changes to the Board of Directors for approval
- 12. Within its scope of authorities and duties, the Audit Committee may request that auditors, members of the management or relevant employees of the Company provide opinions, be present at Audit Committee meetings, or submit any pertinent documents, as it deems necessary or desirable.

- 13. The Audit Committee is empowered to seek external consultants or request that the Company hire professional experts to provide advice and recommendations, as it deems necessary and appropriate, at the costs of the Company
- 14. Annually conduct performance evaluation in the form of self-assessment both in a group and individual basis at least once a year.
- 15. The Audit Committee shall make regular report, at least four (4) times annually, to the Board of Directors concerning its meeting resolutions, significant issues, activities, and performance
- 16. The Audit Committee shall prepare and annually disclose the audit committee's report in the Company's 56-1 One Report Form. The audit committee's report shall be signed by the Chairman of the Audit Committee and consists of the following information, considered minimum requirements stipulated by the SEC and the SET:
  - Opinion(s) on the accuracy and credibility of the Company's financial statements.
  - Opinion(s) on the adequacy of the Company's internal control system.
  - Opinion(s) on the compliance with the law on the Securities and Exchange Commission, the Stock Exchange
    of Thailand's regulations, or laws applicable to the Company's business.
  - Opinion(s) on the suitability of the external auditors.
  - Opinion(s) on the transactions that may lead to conflicts of interest.
  - Number of the Audit Committee meetings and attendance of each committee member.
  - Opinion(s) from performance of duties as member of the Audit Committee in accordance with its Charter.
  - Other matters that shareholders and general investors should know under roles and responsibilities assigned by the Board of Directors.
- Perform other duties as assigned by the Board of Directors, subject to authorities, duties, and responsibilities of the Audit Committee.

In performing aforementioned duties, the Audit Committee shall be directly responsible to the Company's Board of Directors, while the Company's Board of Directors shall remain responsible to third parties for the operations of the Company.

The Company hereby certifies that

- 1. The qualifications of the aforementioned members meet all requirements of the Stock Exchange of Thailand; and
- 2. The scope of duties and responsibilities of the audit committee as stated above meet all the requirements of the Stock Exchange of Thailand



Signed ..... ..... Director ( Mr. Teerarat Pantarasutra ) Signed .... .Director ( Mr. Loh Chi Kwan )